

TRAFFIC COMMISSION
April 22, 2010 MINUTES

The regular meeting of the Burbank Traffic Commission was held in the Community Services Building, Community Room #104, 150 North Third Street, on the above date. Joseph Terranova, Chair, called the meeting to order at 4:00 p.m.

Members Present: Joe Terranova, Chair
Brian Malone, Vice Chair
Gregory Bragg
Barry Gussow
Robert Heins
Dennis Hooper
David Justl
Paul McKenna, Jr.

Members Absent: Rebecca Granite-Johnson

Staff Present: Ken Johnson—Traffic Engineering, Public Works
Bonnie Teaforde—Director, Public Works
Rabie Rahmani—Principal Civil Engineer, Public Works
Rebekka Hosken—Administrative Analyst II, Public Works
Sgt. Kelly Frank—Traffic Division, Police Department
Terre Hirsch—License and Code Division
Sandy George—Recording Secretary, Public Works

I. FLAG SALUTE

II. ROLL CALL

III. ORAL COMMUNICATIONS: (Limited to items on the printed agenda or items regarding the business of the Traffic Commission.)

A. Public Communication

None.

B. Commission Member Communication

Mr. Justl read a portion of *Roberts Rules of Order* regarding the discussion of meeting minutes during a meeting, and suggested the Traffic Commission discontinue making motions simply to discuss the minutes. Upon further discussion, the general consensus of the Commission was to continue current practices.

Mr. Justl asked that text be added to the monthly agenda indicating the meeting reports and attachments are viewable online

Mr. Hooper asked if the City Council was coming back to review the 80ft LNCV (Large Non Commercial Vehicle code) parking restriction any time soon, indicating he prefers the 50ft limit, as opposed to the 80ft current restriction.

C. Staff Communication

Mr. Johnson said the appointment period for new Traffic Commission members ends in April, and Mr. Hooper would not be applying for re-appointment.

Mr. Johnson discussed the Verdugo Bike Lane project, including citizens' reaction to it. After reviewing the project data, staff will bring feedback to the Commission for review, and report their findings to the City Council after that, sometime around September.

IV. APPROVAL OF MINUTES

Mr. Justl made a motion to approve the March 25, 2010 Minutes, including his corrections. Mr. Heins seconded the motion, which was then approved unanimously.

V. REPORTS

A. Taxi Cab Report—Monthly Report on Taxi Activities (Hirsch)

Mr. Hirsch remarked on the City's continuing effort to educate out-of-town visitors about our smoking ban, specifically through their encounters with taxi cabs at the Burbank Airport.

Mr. Terranova, Mr. Justl, Mr. Johnson, and Mr. McKenna participated in the discussion.

*****The Traffic Commission conducted the Public Hearing (Section VI) at this time. Minutes are provided in Section VI.*****

B. Verdugo Avenue Bike Lane Project (Johnson)

Mr. Johnson elaborated on the details of the Verdugo Bike Lane Project, discussing how enhanced traffic features such as video detection have been implemented. He feels improvements made along the entirety of Verdugo have reduced the traffic delay on Verdugo, indicating that data is being collected to confirm that.

Mr. Terranova, Mr. Malone, Mr. Justl, Mr. Hooper, Mr. Gussow, Ms. Teaford, Mr. McKenna, Mr. Heins, and Mr. Bragg participated in the discussion.

C. Joint Meeting with Council on School Safety (Johnson)

Mr. Johnson briefly went through his prepared slide presentation to be given to the City Council in the upcoming joint meeting, covering such topics as crossing guard usage, traffic flow signs and devices, safe routes to school grants received, etc.

Mr. Terranova suggested the City of Burbank check into a specific type of flashing light speed notification signage, such as that used near schools in Glendale.

Mr. McKenna asked if bulb-outs could be considered for use near St. Finbar School.

Mr. Malone, Mr. Justl, Mr. McKenna, Mr. Heins, Mr. Terranova, Ms. Teaford, Mr. Bragg, Mr. Hooper, Mr. Gussow, and Sgt. Frank participated in the discussion.

D. TMC Staffing (Johnson)

Mr. Johnson addressed the Commission's inquiries on how to most efficiently staff the Traffic Management Center (TMC), in particular, after normal business hours. He indicated staggering of staff member's hours was not currently an option, as staff is presently focused on signal timing processes, but eventually that will be an option. Los Angeles County will soon be assisting in monitoring Burbank's signals, which will cover the after-hours time better.

Mr. Terranova, Mr. Malone, and Mr. Justl participated in the discussion.

E. Response to Public Comments (Johnson)

Mr. Johnson presented the Traffic Commission a list of written responses to recent public comments.

Mr. Justl asked whether a test was done regarding having a left turn signal light only if three or more vehicles were waiting for a left turn at a traffic light. Mr. Johnson said that he had considered doing such a test at the intersection of Olive Ave. and Lake St., but decided that it would not be a good location for the test because of the number of Public Works trucks turning at that intersection during the day. Mr. Johnson will need to find another location for the test.

Mr. Justl participated in the discussion.

VI. PUBLIC HEARINGS

A. Taxicab Needs and Necessity 2010 (Johnson)

Mr. Hirsch spoke about the Needs and Necessities data provided to Staff and Traffic Commission members. Data indicates that the number of taxicabs versus estimated need is sufficient.

Mr. McKenna made a motion that the Traffic Commission reaffirm that a total of 130 taxicab operating permits are appropriate for the City of Burbank, as suggested by staff, seconded by Mr. Malone. The motion was approved unanimously.

Mr. Shatakhyan, General Manager of G&S Transit Management Inc., spoke to the Commission regarding the taxicab situation in Burbank, stating the business is recovering from difficult economic times, as well as reporting how his company took immediate action to rectify a recent situation where there was limited disabled transportation.

Mr. Terranova, Mr. Malone, Mr. McKenna, Mr. Johnson, Mr. Justl, Mr. Heins, Mr. Bragg, Ms. George and Mr. Gussow participated in this discussion.

VII. FUTURE AGENDA ITEMS

- Taxi Cab Report – Monthly Report on Taxi Activities
- Parking Around Schools at Dismissal Time on Street Sweeper Day (June 2009)
- Non-Emergency Medical Transportation (February 2009)
- Accident and Citation Statistics for Review (October 2009)
- Traffic Calming (March 2008)
- Status of Truck Routes (June 2009)
- Discussion of Parking in Magnolia Park (March 2009)
- Commercial Vehicle Parking Restrictions (July 2008)
- More Detail on Status of Traffic Projects (January 2010)
- LNCV Implementation Progress (March 2010)
- News Rack Location Criteria and Number Allowed (March 2010)
- Bicycle Helmet Education (September 2009)—McKenna
- Test Involving Having a Left Turn Light Only If 3 or More Vehicles are Waiting for a Left Turn (August 2009)—Johnson
- Progress of the Olive Ave. Streetscape Project (March 2010)—Terranova

VIII. ADJOURNMENT

Mr. Johnson requested the regularly scheduled Traffic Commission meeting not be held in May, due to a scheduling conflict. Mr. Malone made a motion to discuss cancelling the May 27th meeting, and then to resume on the regular schedule of June 24th, seconded by Mr. Heins. The motion to cancel the meeting was approved unanimously.

Discussion took place as to what items should be prioritized to be scheduled on the June meeting agenda, and if the upcoming study session with the City Council and the Traffic Commission should be publicized by posting notices. It was decided notices would be placed prior to the session.

Mr. Gussow moved to adjourn the meeting at 6:50pm, seconded by Mr. Malone. The motion was passed with one opposed, Mr. Hooper. The next regularly scheduled meeting will be held on Thursday, June 24th, 2010, at 4:00pm in the in the City Hall Council Chambers.

Respectfully submitted,

Ken Johnson, Traffic Engineer
KJ: smg